
Interior Designer

Sweet Sparkman Architects and its interiors division, Dwell Interiors, are a successful and growing design firm in Sarasota, Florida. We are seeking an exceptional Interior Designer to join our team. Responsibilities include interpreting, organizing and executing the conceptual design of a project as well as utilizing creativity, foresight and judgment to meet project requirements and objectives through project completion.

Job Duties:

- Work closely with the Lead Interior Designer and architectural staff on project design, material and finish selections, project documentation and management.
- Work with design team to establish the interior design project concepts.
- Guide and execute Interior Design projects through all phases of design.
- Prepare 3D concept perspectives, interior elevations, details, finish and furniture plans/specifications.
- Produce all necessary interiors-related construction documents to a high level of accuracy and detail.
- Effectively manage the construction administration process for interior construction.
- Seek out new interior design projects and clients. Build and maintain relationships with clients, vendors, contractors and sub-contractors.
- Oversee procurement of interior furnishings.

Minimum Qualifications:

- BA in Interior Design or similar design degree.
- NCIDQ Licensure is preferred but not required.
- Minimum 3 years experience.
- Experience with Revit is a plus
- Strong design and graphic presentation skills.
- Excellent written, oral and organizational skills.
- Strong interpersonal skills, and an ability to collaborate with others in a deadline driven environment.
- Technical proficiency in building interior construction, techniques and materials.
- Knowledge of building and life safety codes.

Job is full-time with benefits (vacation time, 401k, health insurance). Salary is commensurate with experience.

Please include a brief cover letter with your application indicating your interest and qualifications for this position.

Sweet Sparkman Architects is an Equal Opportunity Employer.