

CHRISTINE ZENGOTITA

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OBJECTIVE

To improve upon my knowledge, experience, skills in the field of Interior Design. Pushing my talents to soaring heights, but also create a highly favorable impression on your esteemed institution and the clients I receive the prestige opportunity to serve for.

EDUCATION

Bachelor of Science, Interior Design

Expected

The Art Institute of Pittsburgh-Online Division

April 2016

- Major: Interior Design
- Related course work: AutoCAD, Revit, hand drafting, programming, universal and sustainable design, presentation boards, history of furniture and architecture, residential, commercial and office design.
- Student ASID member #1960727
- IIDA student member #1082452
- NEWH student member

SKILLS & ABILITIES

- AutoCAD
- Revit
- Photoshop/Illustrator
- MS Office
- Programming
- Space Planning
- Strong interpersonal and communications skills
- Exemplary customer service

EXPERIENCE

Interiors Intern

2015

Baker Barrios Architects

- Assisted other designers with completing red lines in AutoCAD, organizing construction documents, attending new and existing client meetings, site visits, finish books/binders, spec sheets, ordering samples, and choosing finishes and FF&E.

Florida PD

2015 to

Direct General

Present

- Investigate liability for Florida auto claims with or without injuries. Including handling claims from beginning to end, setting up appraisals and issuing 1st and third party property damage payments.

Auto Adjuster III

2013 to 2015

USAA

- Take and receive non-injury auto claims.
- Investigate claims, conduct recorded interviews, complete liability decisions, work claims from beginning to end and issue payments.

Claim Service Representative

2008 to 2012

GEICO

- Take and receive non-injury auto claims.
- Work on a team environment
- Investigate claims, make liability decisions, complete phone interviews and issue payments.

Realtor's Assistant/Secretary

2004 to 2006

H & M Realty

- Develop marketing materials for properties.
- Put together client folders and contracts.
- Answer office phone calls.
- Manage company's website and edit property advertising.